



## New Jersey Law Firm Group

*Committed to Promoting Inclusiveness and Diversity in the New Jersey Bar*

### 2012 Mentor Program

### Information for Mentees

On behalf of the New Jersey Law Firm Group, we ask that you announce the 2012 New Jersey Law Firm Group's Annual Mentor Program to your students. We are in the process of securing volunteer attorney mentors to match with each of your participating students.

As you are aware, the purpose of the Mentor Program is to guide the selected first-year law students through the interview/hiring process that typically takes place at the commencement of their second year of law school. The Program is not designed to guarantee a summer job or even an interview with the volunteer mentor's employer; rather, the Program will provide the students with a contact within the New Jersey legal community and hopefully, give the students insight into the practical aspects of the legal profession.

The success of the Program depends on the student and the attorney's willingness to devote the time and energy to making the program work. The mentor's role will include: reviewing and critiquing the student's resume and cover letter, helping the student select an appropriate writing sample, discussing interviewing skills, and advising the student of career options and job strategies. The student's role is to communicate with his/her mentor and to be available and prepared for meetings. Above all, cooperation, enthusiasm and professional conduct are pivotal to the success of the Program.

We look forward to your students' participation in the Program. Please provide me with each participating student's current resume, all of their contact information, their preferred method of communication, their available transportation and their areas of legal interest. All of these components will be useful when the Committee meets to match students with their respective Mentors.

Please mail, fax or email these materials to me, as follows:

Ms. Marilyn Olivo, Legal Recruiting Manager  
Day Pitney LLP  
1 Jefferson Road, Parsippany, NJ 07054  
email: molivo@daypitney.com  
fax: 973-206-6747.

Thank you for your continued support of the NJLFG Mentor Program. If you have any questions, please call me at 973-966-8318.

#### **Important dates:**

**Submit student resumes, etc. by December 5, 2011**

**Match-ups will occur in early January 2012**

**North Jersey Kick-Off Reception (At Seton Hall): January 25, 2012**

**South Jersey Kick-Off Reception (At Rutgers-Camden): January 26, 2012**